Education Abroad

Education Abroad Programs

The Office of International Education (OIE), as a catalyst for comprehensive internationalization, educates the greater Marquette community to become interculturally competent women and men for others through mutually beneficial collaborations in teaching, research and service.

Within OIE, the Education Abroad team strives to offer students a range of international opportunities that meet their academic, vocational, cultural and developmental goals. These goals are aligned with student’s program choice from a diverse palette of academic year, semester and summer programs. These programs include a Marquette-sponsored program with an on-site director, exchange and study abroad programs with partner universities and short-term faculty-led programs.

Learning Outcomes

Participants in education abroad programs develop individual goals for participating in an international experience. OIE also has goals, in the form of learning outcomes, for participants:

- **Increase Intercultural Competence**: Interacting effectively and appropriately within a variety of cultural contexts through knowledge, skills and attitudes.
- **Develop a Global Perspective**: Developing and enhancing one’s global perspective cognitively, intrapersonally and interpersonally.
- **Personal Growth and Development**: Gaining confidence in one’s perceived independence, goal accomplishment and sense of purpose.
- **Second-language Acquisition**: Improving one’s written, oral, auditory and speaking abilities in a second language.

To integrate an education abroad experience into the Marquette experience and develop these vital skill sets, students are encouraged to inquire about study abroad opportunities as early as freshman year with OIE and their colleges. Students should regularly refer to the list of ever-expanding available programs on the Marquette Study Abroad website (http://www.mu.edu/abroad).

Policies and Procedures

All Marquette students seeking academic credit from an overseas academic experience to transfer back to Marquette University are required to follow the study-abroad policies and procedures as outlined below and on the Marquette Study Abroad website (http://www.mu.edu/abroad). This applies to all students regardless of the nature of their academic experience abroad, the length of the term abroad and the sponsoring institution. Students who do not comply with these policies are not given credit for their experience abroad. Additionally, any student traveling internationally under the auspices of Marquette is required to register with OIE. This may include, but is not limited to, research, conferences, academic competitions, performances and short-term faculty-led programs.

- Students planning to study abroad must be in good academic, disciplinary and financial standing when applying to study abroad. Students can study abroad as soon as the summer after their freshmen year or, if a transfer student, after completing at least one term at Marquette University. Students who are currently on academic or disciplinary probation may not apply to study abroad the following term. Students may only begin the application process for study abroad after their academic or disciplinary probation period has been completed.
- At the time of application, students must meet a required minimum 2.500 cumulative GPA. **Note**: Some programs may have a higher minimum GPA requirement.
- All students planning to study abroad for academic credit are required to complete and submit the general Marquette study abroad online application by the established deadlines. Upon acceptance to a program, students are also required to submit additional materials and, if necessary, complete further program specific requirements, including an additional application to the host institution. The application process can be found on the Study Abroad website (http://www.mu.edu/abroad).
- All Marquette students, regardless of college or program, must attend an in-person orientation, as well as complete the online pre-departure modules and assessments by the required deadlines. An in-person orientation is mandatory and must be attended in full. Students unable to attend orientation, because of academic or NCAA exceptions **only**, have one opportunity to make up this requirement. If a student fails to attend either orientation, the student is withdrawn from the study abroad program.
- Students are responsible for informing OIE of any changes or cancellations to their study abroad plans that may occur after the deadline for submitting the general Marquette study abroad required documents. Students are also responsible for informing their program of any changes and/or cancellations throughout their experience abroad.
- In order to maintain continuous enrollment, all students studying abroad (both during the academic year and summer) are registered in a placeholder course by OIE. Students participating on faculty-led programs must register for the appropriate course as advised by OIE, once permission is granted. These courses are limited for use by students earning credit through an approved institution abroad.
- Students who do not register for the study abroad placeholder by the end of the term prior to study abroad are administratively enrolled in the course or are withdrawn from their study abroad program. Students who are registered for the required study abroad course, fail to attend the study abroad program and have not dropped the class by the first day of the study abroad program, are withdrawn from the program by the university and assigned a grade of UW. This grade may not be appealed.
• Students who are studying abroad for one term or more must enroll in the equivalent of at least 12 Marquette credits at the host institution(s) and submit a Verification of Course Enrollment form, signed by the student and host institution, to confirm enrollment. Students are responsible for their course enrollment at the host institution.

• It is the responsibility of the student to request that the host institution send an official transcript to the Office of International Education at Marquette University. Only official transcripts are accepted. If a student cannot receive a host institution transcript due to non-payment of fees to the host institution, the OIE may place a hold on the student’s Marquette University Checkmarq account until payment is reconciled with the partner.

• Students are required to discuss their plans to study abroad with a financial aid counselor and are personally responsible for understanding how their financial aid does, or does not, apply for a study abroad program.

• Students are automatically enrolled in GeoBlue insurance for the dates of their study abroad program. This insurance is required for all students traveling abroad under the auspices of Marquette University and is billed to students through their Checkmarq account. There are some programs or countries that also have insurance requirements or automatic enrollment; however, the GeoBlue policy is still required for students for continuity of health and safety response.

• Students are responsible for obtaining all necessary travel documents including, but not limited to, passports, visas and airline tickets.

• Students are responsible for coordinating any and all housing arrangements at Marquette and at their study abroad location for the semester or year they are away and for the semester they return to campus.

• Students wishing to participate in programs that have not been approved by Marquette (see program list for approved programs) are required to first meet with an education abroad coordinator in person to discuss the student’s program preferences, eligibility and goals. Note: All non-Marquette programs must have transcripts issued by an accredited educational institution per guidelines outlined in Marquette’s undergraduate bulletin. Once the student and coordinator determine that a non-Marquette program is the best fit, the coordinator opens a non-Marquette online application enabling the student to petition to participate in the selected program. All application requirements must be completed by the applicable deadline. Applications are reviewed as they are submitted up until the study abroad deadline and approval is not guaranteed.

1. If the petition is approved, students must attend orientation and comply with all procedures and policies for study abroad students.

2. If the petition is not approved, students are allowed to apply for Marquette or external approved study abroad programs, but need to do so before the application deadline outlined above. This means students should plan ahead and submit their petitions well before the application deadline. Transfer credit is not accepted for students studying on unapproved programs. Dropping below full-time status or completely withdrawing from your program may have an effect on your financial aid package or Marquette scholarships.

3. Any students studying through approved non-Marquette programs must complete a consortium agreement between Marquette and the sponsoring institution provided that any of the following are true:

   • The student is seeking any financial aid (including alternative loans) for the term of study abroad (applies to the fall, spring and summer terms); and/or
   • The student needs verification of at least half-time enrollment in order to defer loan repayments due to a prior history of receiving federal financial aid (applies to fall or spring terms only); and/or
   • The student needs full-time enrollment for health insurance purposes (applies to fall or spring terms only).

• Students who have been approved by Marquette to study abroad following the established deadline must remain in good standing for the remainder of the term prior to travel abroad. Any conduct violations which occur between acceptance and the actual term of study abroad are reviewed by the Office of Student Development and the Office of International Education and necessitates a follow-up advising session. Students whose conduct between the time of acceptance to study abroad and the term of study abroad which results in university probation or greater consequence are not approved to study abroad and are responsible for any non-refundable or non-recoverable fees owed to the study abroad program. For all other conduct violations during this time that do not result in university probation, a follow-up interview is required.

• Students participating on faculty-led programs or the South Africa Service Learning Program receives Marquette credit and grades. Credits taken on all other programs are considered for transfer credit. Each host institution’s credit conversion rate is published in the online program-specific page. Study Abroad transfer credit is only accepted by Marquette University if the Marquette University student applied, and was approved, through the Office of International Education prior to the deadlines. Failure to apply and receive approval by the deadlines results in denial of the credit transfer upon return to Marquette University. Additionally, to receive credit for courses taken abroad, students must earn a grade that is equivalent to a C or better. Classes cannot be taken as a pass/fail while abroad. Students receive information about the grading and credit system of their specific program during the application process.

• Students enrolled as degree-seeking international students at Marquette University that wish to study in their home country through a MU partner program and enroll through MU sponsorship are considered MU students studying abroad and need to comply with all study abroad processes and procedures including insurance, waivers, etc. These students may also be counted as exchange students under an existing bilateral agreement. If a MU student returns to their home country and takes any course work not sponsored by MU, they are not considered MU study abroad students for compliance purposes. Credits can be transferred to MU through the course approval and credit transfer process. (https://www.marquette.edu/abroad/course-approval-process.shtml)

• Tuition remission and FACH benefits are honored for study abroad in Marquette programs at 100%, but not necessarily guaranteed each term. Tuition remission for FACH students on faculty-led programs are determined on a case-by-case basis, as these are cost-recovery programs. Student applications for FACH tuition remission are vetted by OIE based on the following criteria:
• Seniority
• Combination of major, year in school and proposed term of study abroad (i.e. OIE reviews the possibility of a student studying abroad in a future term based on the student’s academic program)
• Quality of application in terms of seriousness of purpose and demonstrated ability to perform well in the overseas academic environment

• To be eligible to apply the tuition benefit, a student must be degree-seeking and enrolled for on-campus study at Marquette on a full-time, continual basis (unless advised by appropriate academic counselors to attend on a part-time basis) in one of the university’s undergraduate, graduate or professional schools (eligibility for professional schools is limited) or in a recognized degree credit program. The benefit for individual courses taken at Marquette does not apply to dependent students who are enrolled on a full- or part-time degree-seeking basis at a college or university other than Marquette.

• Undergraduate tuition remission for the Faculty and Staff Children Exchange Program (FACHEX Program) may be applied to the tuition for Marquette-approved study abroad programs which are full-term, semester-long programs and are held in either the fall or spring term. This includes sponsored, exchange and home-billed programs. FACHEX awards cannot be used for summer, J-term or faculty-led study abroad programs. Should a FACHEX recipient choose to participate in any of these programs, they do so without the aid provided by the FACHEX award.

• Students receiving a FACHEX award who are interested in a study abroad program should contact the Office of International Education to confirm that a specific program is included. Students should also notify the Office of the Provost of the intent to participate and the term during which they study abroad. In all cases participants in eligible study abroad programs under the dependent tuition remission program (FACH or FACHEX) are required to pay any non-tuition related program fees.

• Before studying abroad, students must review and sign a budget sheet and finances agreement. This agreement outlines a student’s financially responsibility if they withdraw.

• Students should consider setting up the following types of Power of Attorney prior to studying abroad:
  • Medical Power of Attorney
    A medical power of attorney allows a student to assign an individual to speak on their behalf in the event the student is not able to make decisions for themselves.
  • Legal Power of Attorney
    A legal power of attorney allows a student to assign an individual to make decisions on their behalf while they are abroad, specifically with regards to their finances.

The State of Wisconsin has basic power of attorney forms available online, accessible here: #https://www.dhs.wisconsin.gov/forms/advdirectives/index.htm, or students should consult an attorney.

The Office of International Education and Marquette University cannot provide students or parents with legal advice as to the appropriate Power of Attorney form to complete, it is up to students as to whether this form is sufficient and meets their needs. If students have questions, they need to contact an attorney for guidance.