Nonprofit Sector Administration (NPSA)

Degree Offered
Certificate

Program Description
Marquette University offers a 15 credit graduate program leading to a certificate in nonprofit sector administration. The certificate is designed for working professionals who want to advance their nonprofit career or prepare for a career in the nonprofit sector. Courses are generally held on weeknights.

Students completing the certificate in nonprofit sector administration will demonstrate:
1. A commitment to act in a manner that enhances the public good.
2. The ability to apply legal and regulatory standards in a nonprofit environment.
3. Competency in financial matters specific to nonprofit environments.

Prerequisites for Admission
Applicants must have a baccalaureate degree from a college or university of recognized standing, and must have a minimum cumulative grade point average of 3.000 (on a scale of 4.000) in their undergraduate course work. International students should have a TOEFL score of 100 or higher.

Application Requirements
Applicants must submit, directly to the Graduate School:

1. A completed application form and fee online (http://marquette.edu/grad/future_apply.shtml).
2. Official transcripts from all current and previous colleges/universities except Marquette.
3. Three letters of recommendation.
5. Official test scores from the GRE (preferred), GMAT or LSAT. May be waived if the applicant has completed an advanced degree - M.A., M.S., M.B.A., Ph.D., J.D., or M.D.
6. (For international applicants only) a TOEFL score or other acceptable proof of English proficiency.

Nonprofit Sector Administration Requirements

Certificate Requirements

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<th>Course Title</th>
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<td>NPSE 6525</td>
<td>Financial Matters in the Non-Profit Sector</td>
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<td>NPSE 6931</td>
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Total Credit Hours 15

Students must complete the certificate program within three years. To demonstrate achievement of the certificate learning outcomes, students are required to write a reflective paper during the final enrollment term for the certificate. Students are expected to earn a grade of B or above in all courses and must maintain a 3.000 cumulative grade point average to earn the certificate in nonprofit sector administration.

Courses

NPSE 6521. Social Entrepreneurship: Leadership and Management Issues for the Third Sector. 3 cr. hrs.
Introduction to critical issues in non-profit organizations and movements, including the dynamics of system changes, business practices, organizational structures and assessment and accountability.

NPSE 6525. Financial Matters in the Non-Profit Sector. 3 cr. hrs.
Examination of various financial issues affecting the non-profit sector including: fund-raising from donors and foundations, grant proposals, budgeting, and personnel/program costs. Prereq: NPSE 6520.

NPSE 6530. Social Justice and Social Activism. 3 cr. hrs.
Examines the meaning and implications of social justice; considers the history of social activism from both religious and non-sectarian traditions. Prereq: NPSE 6520.
NPSE 6535. Legal Aspects of the Non-Profit Sector. 3 cr. hrs.
Examines a range of legal issues that confront non-profits including: articles and by-laws, fiduciary obligations, governance and boards of directors, charitable solicitations, and for-profit ventures. Prereq: NPSE 6520.

NPSE 6540. Restorative Justice. 3 cr. hrs.
Examines the complex, dynamic relationship between traditional justice system approaches and emerging policy, theory and research in restorative and community justice. Emphasis on the challenges of administering transformative justice within a diverse, multicultural population and the roles played by the three key stakeholder groups: victims, offenders, and community. Explores the vision associated with this unconventional paradigm, along with a range of issues related to its operational implementation. Contrasts restorative justice with the dominant retributive/punitive model of justice and provides an introduction to a variety of both established and emerging applications including victim/offender reconciliation programs and family/group conferencing.

NPSE 6931. Topics in Non-Profit Sector. 1-3 cr. hrs.
Examination of topics related to contemporary issues in the non-profit sector.

NPSE 6995. Independent Study in Non-Profit Sector. 1-3 cr. hrs.
Provides opportunities to investigate and study areas of interest through readings, research, field experience, projects, and/or other educational activities under the direction of a faculty adviser.