

# Academic Censure - Graduate School of Management

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## Graduate School of Management Academic Censure Policy

There are five categories of student performance problems that can lead to some form of censure. These problems may be identified at any point during the academic year, though a systematic review of all students' course grades is also conducted at the end of each academic term. Students under academic censure, particularly RWAR and CAA at the end of the fall term and enrolled in a J-Session spring course may remain enrolled in the class. However, the RWAR/CAA appeal is not considered until the conclusion of the J-Session for those who remain in a J-Session class. That is, there is no guarantee of readmission or reinstatement to a program, regardless of the grade earned in a J-Session class. J-Session drop/withdrawal deadlines are not in sync with the RWAR/CAA appeal deadlines. Students need to make a decision before the J-Session Add/Drop deadline regarding the appeal and financial aspects of staying in a class that may or may not apply toward degree requirements. The review of other, non-course grade problems is typically conducted on an individual basis as issues arise. A finding of significant problems in any of these areas can result in a warning, probation, suspension, dismissal or expulsion, depending on the nature and severity of the problems identified. All of these statuses are maintained permanently on the students' academic record; only dismissal and expulsion, however, appear permanently on Marquette University's official transcript. If students are reinstated following a dismissal, that notation also permanently appears on students' official transcript. The statuses that appear permanently on students' official transcript include those listed (in bold type) below.

- **Required to Withdraw for Academic Reasons (RWAR)**
- **Required to Withdraw for Academic Misconduct**
- **Required to Withdraw for Non-Academic Reasons** (e.g., violations of the Student Conduct Code)
- **Required to Withdraw for Unsatisfactory Degree Progress**
- **Required to Withdraw for Professional Performance Reasons**
- **Required to Withdraw for Professional Integrity Reasons**
- **Reinstated on Probation** (following a successful appeal of a dismissal)

## Academic Standing

Graduate School of Management students must maintain a cumulative grade point average of 3.000 or above in all course work, including prerequisites, foundations, core, elective core and elective courses, whether they apply toward the degree or not. Specific attention is given to those admitted on Probationary Status. Those who do not meet the requirements outlined on their admission letter may be recommended for dis-enrollment. This is a university requirement and minimum standard for graduate courses and graduate students. Students are responsible for awareness of these standards, which are listed in the program sections of the Graduate School of Management Bulletin.

### Good Standing

Students are considered to be in good standing as long as they are eligible to enroll in classes at Marquette.

### Warning

Warning Level 1: Students who earn a grade below a B in any given enrollment period, but who maintain a 3.000 cumulative grade point average and do not meet probation or dismissal status (see below) are sent a letter from the Graduate School of Management that their performance is below expectations.

Warning Level 2: Students who earn multiple grades of B- and/or C in a given term or over their graduate career but have not reached the limits of dismissal, receive a letter of warning or probation depending on the severity of the situation.

### Academic Probation

Academic probation includes but is not limited to: 7-11 credits of B- and/or C grades, 6-8 credits of C grades, 1-2 credits of F, WF and/or U/UNC grade, a second term and/or overall grade point of less than 3.000. Academic probation is determined on a term-by-term basis and are not applied to any subsequent term, as long as students satisfy the conditions for Good Standing for each term in which they are enrolled.

### Dismissal

Students that have unsatisfactory course work are subject to academic dismissal (Required to Withdraw for Academic Reasons - RWAR) from their graduate program and the Graduate School of Management. For the purposes of RWAR, graduate level classes of 5000 and above are reviewed for dismissal. In addition, these students are ineligible for financial aid due to failure to maintain Satisfactory Academic Progress (SAP).

Unsatisfactory work includes:

- 3 attempted units of F, WF, U and/or UNC grades. (This includes 3 units of F/WF grades; 3 units of U grades; 3 units of UNC grades; and/or 3 units some combination of F, WF, U and/or UNC grades.)
- Attempted 1-4.5 total units and have less than a 2.000 Cum GPA.
- Attempted 5-9 total units and have less than a 2.500 Cum GPA.
- Attempted greater than 9 total units and have less than a 3.000 Cum GPA.

Satisfactory Academic Progress: Refer to the Financial Aid Satisfactory Academic Progress policy (<https://www.marquette.edu/central/financial-aid/policies/satisfactory-academic-progress.php>) on the Office of Student Financial Aid website, which provides complete information on SAP.

Students may initiate an appeal to the academic dismissal (RWAR) in writing by following the deadlines outlined in the academic dismissal letter and utilizing the GSM Appeal Academic Dismissal/Satisfactory Academic Progress form located on the Marquette Central academic forms website (<https://www.marquette.edu/central/registrar/forms.php>) and following all of the instructions therein. This appeal is submitted to the associate dean of the Graduate School of Management, who confers with the director of the student's program. The associate dean responds to the appeal by the university deadline. If the dismissal is upheld, students have three business days to further appeal any dismissal in writing to the dean of the College of Business Administration. The decision of the dean is final. Students who are not reinstated, as well as those who do not appeal the RWAR by the deadline, are dropped from all classes in any subsequent terms in which they are enrolled.

## College Academic Alert (CAA)

The Graduate School of Management reserves the right to dismiss students for issues other than RWAR. These dismissals result in the academic censure status of College Academic Alert (CAA). Students subject to CAA are barred from future registrations and may be dropped from any classes in future terms. The school looks at the following to determine this alternative dismissal.

- Multiple incomplete grades.
- A term without substantial and visible progress toward completion of program requirements, such as professional project or comprehensive exam.
- Violation of probation requirements.
- Unprofessional behavior in a class, or professional setting representing Marquette University.
- Breach of academic integrity, including, but not limited to: cheating, dishonest conduct, plagiarism, collusion or research misconduct.
- Grades and grade point averages below satisfactory performance, including all grades (graduate and undergraduate level courses) less than "B" and/or grade point averages both term and cumulative less than 3.000.

Students may initiate an appeal to this alternative academic dismissal (CAA) in writing by following the deadlines outlined in the academic dismissal letter and utilizing the GSM Appeal Academic Dismissal/Satisfactory Academic Progress form located on the Marquette Central academic forms website (<https://www.marquette.edu/central/registrar/forms.php>) and following all of the instructions therein. This appeal is submitted to the associate dean of the Graduate School of Management, who confers with the director of the student's program. The associate dean responds to the appeal by the University deadlines. If the dismissal is upheld, the student has three business days to further appeal any dismissal in writing to the dean of the College of Business Administration. The decision of the dean is final. Students who are not reinstated, as well as those who do not appeal the CAA by the deadline, are dropped from all classes in any subsequent terms in which they are enrolled.

Dismissed students may apply for readmission through the normal admission process or by submitting a written request for readmission to the associate dean of the Graduate School of Management. Students may not be readmitted to a program that is no longer active at the time of readmission. A period of at least one term after dismissal may be required by the academic department before readmission is considered. If so required, the department may specify conditions that must be met during this period. The request for readmission must include a student statement addressing previous weaknesses, steps taken to correct the weaknesses and an explanation of why the student feels they have the ability to succeed in graduate studies. If qualified, the associate dean of the Graduate School of Management forwards the student file to the academic program for overview and recommendation on readmission. For students subsequently granted readmission, the grade point average continues from the previous calculation and students must obtain a 3.000 grade point average within a designated time frame after a new sequence of academic probation.