

# Student Resources and Facilities

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## Student Resources

### School of Dentistry Alumni Association

The association is an affiliate of the Marquette University Alumni Association. Alumni reunions and meetings are held, often in conjunction with the American Dental Association annual meeting and other state and regional dental meetings.

The Dental Alumni Association hosts activities for freshman dental students and provides assistance with many student related programs. For information regarding the Dental Alumni Association, contact the Alumni Relations Office, School of Dentistry, P.O. Box 1881, Milwaukee, WI 53201-1881, (414) 288-3093.

### Disability Services

Marquette University strives to integrate qualified students with disabilities as fully as possible into all aspects of university life. The Office of Disability Services has been designated to coordinate this process in accordance with the university's compliance responsibilities under the law. Accommodation determinations for all students with identified and documented disabilities will be made on a case-by-case basis. Examples of possible accommodations or services provided to students with disabilities include: lecture notes, testing arrangements, texts in alternative formats, interpreting, self-advocacy guidance, etc.

More detailed information about accessibility for all students at Marquette can be found at the Disability Services website (<http://www.marquette.edu/disability-services>). The Office of Disability Services is located in the 707 building, Room 503; P.O. Box 1881, Milwaukee, WI 53201-1881; P (414)288-1645; F (414) 288-5799.

### Email Policy

Marquette University utilizes email as one of the official means of communication with students to keep them informed of important information such as financial aid and billing data; college deadlines, events and updates; and important campus news. Each student is issued an official eMarq email account for use while he or she is enrolled.

Email is an appropriate and preferred method for official communication by Marquette with students unless otherwise prohibited by law. The university has the right to send official communication to students by email with the assumption that students will receive, read and, if necessary, act in a timely manner based upon these emails. For more information, see the University Email Policy (<http://www.marquette.edu/its/about/official.shtml>).

### Extramural Affiliations in Community Dentistry

Dental students are provided opportunities to participate in extramural community dental health programs throughout their four years at Marquette University School of Dentistry. Among the sites available are various schools in the Milwaukee Public School system and the Southern Wisconsin Center. Students also participate in community-based sites in local day care centers, geriatric centers, nursing homes, handicapped facilities and ambulatory care settings in the greater Milwaukee area. They also participate in rural outreach clinics located in Appleton, Lac du Flambeau, Stevens Point and Eau Claire, Wisconsin.

### Dental Informatics

Dental Informatics is integrated throughout the curriculum of the School of Dentistry. Academic technology includes: lecture halls, presentation rounds rooms, audio and video recorded lectures, eportfolios, a custom website for rounds presentations, and an Informatics lab equipped with computers and document scanners for student use. Healthcare technology is available to students throughout the dental clinic and preclinical areas consisting of an electronic health record, digital radiology (2D and CBCT), digital and intra-oral cameras, and electronic dental and drug resources available at each operatory. Dental Informatics topics, such as secure and productive use of technology, are addressed within didactic presentations and small group, hands-on presentations.

Dental Informatics also features dental operatories equipped for dental research and continuing education. These resources are available for use of students, faculty, staff and community dentists.

### Marquette Central

This office is the primary source for student enrollment and financial services information and assistance. Once a student is admitted to the university, this office is available to help students through Marquette processes and serves as a resource for questions about registration, student financial aid and student accounts. For more information, visit the Marquette Central website (<http://www.marquette.edu/mucentral>).

### Office of Diversity and Inclusion

The School of Dentistry's Office of Diversity and Inclusion is responsible for the identification, recruitment and retention of underrepresented minority students interested in attending dental school. The Diversity Office in collaboration with the Health Careers Opportunity Program (HCOP) offers summer enrichment programs. Additionally, the office provides a variety of academic and personal support services as well as oversees the activities of the

Student National Dental Association. For more information, contact the Office of Diversity and Inclusion at the School of Dentistry, (414) 288-1533 or (800) 445-5385, ext. 2.

## Publications

The School of Dentistry publishes a magazine, *Dental Images*, twice a year, and distributes it to all dental alumni, faculty, staff and students. A general viewbook, which includes a synopsis of the school, admission criteria, a class profile, and financial aid information, is available through the Office of Dental Admissions.

## Marquette University Police Department

With the Marquette community located in downtown Milwaukee, students need to be aware of the realities of city living. Recognizing this, the university strives to educate students about personal safety and crime prevention through a wide variety of safety programs and services.

Marquette operates its own commissioned police department (<http://www.marquette.edu/mupd/about.php>), which works closely with the Milwaukee Police Department to ensure the security and safety of the university community. Located on the first floor of the 16th Street Parking Structure, 749 N. 16th St. (between Wisconsin Avenue and Wells Street), the department houses its administration, officer operations, the Command Information Center, preventive services and Student Safety Programs. MUPD operates 24 hours a day, every day. Services can be obtained by calling (414) 288-6800. In cases of emergency, students and employees should contact MUPD's emergency line by dialing (414) 288-1911 from any campus extension or (414) 288-1911 from any off-campus phone.

MUPD employs police, public safety and university service officers. The police officers' primary role is to prevent crime and the breach of public order. Primary responsibilities include protecting students, faculty, staff, campus visitors, property and facilities from accidents, bodily harm, fire, theft, vandalism and illegal entry; enforcing laws and traffic and parking regulations; apprehending violators; providing general information and assistance to the public; conducting criminal investigations; and participating in community-oriented policing efforts. Public safety officers are responsible for preventing and suppressing crime, protecting life and property, and preserving peace throughout the Marquette community. University service officers are responsible for protecting the Marquette community and securing Marquette's property. They conduct walking patrols of campus buildings and grounds, provide authorized after-hours access to buildings, and assist public safety officers, as well as campus community members, who have locked keys in cars, need jump-starts or require other assistance.

To provide members of the Marquette and surrounding community with a direct means of contacting MUPD, the university maintains Blue Light and Service Phones. Blue Light Phones, most frequently recognized by blue lights on the top of the phones, and Service Phones, most frequently recognized by red labels, are placed in university buildings, apartments, parking areas and near-off-campus areas. Video cameras are located throughout campus and in the near-campus neighborhood. They are linked to the Command Information Center in MUPD and are used to help monitor suspicious behavior and document activity in a given area.

A wide variety of crime prevention and safety awareness programs (<http://www.marquette.edu/mupd/safety-tips.php>) are made available to groups that are interested in promoting safety. Popular topics include self-defense, personal safety, sexual assault prevention and alcohol awareness. Numerous brochures, a newsletter and crime statistics are readily available to provide information.

Any member of the Marquette community who becomes involved in a crisis situation can receive the benefits of the Victim/Witness Services program. The program provides resources for those in need of counseling or support services in addition to providing escorts to and from all necessary court-related appearances.

MUPD complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act through the publication of the Safety Resource Guide, which includes campus crime statistics and crime prevention strategies. Copies of the Safety Resource Guide are available from MUPD (<http://www.marquette.edu/mupd>) or by calling (414) 288-7320.

## Schedule of Classes (Snapshot)

Snapshot is an online Schedule of Classes (<http://www.marquette.edu/mucentral/registrar/snapshot>) students access to determine what courses to take each term. In addition, Snapshot will provide a list of those classes that meet certain degree requirements or are of special interest, such as online courses.

## Student Information System (CheckMarq)

Marquette students obtain up-to-the moment information, monitor their academic record, view courses, register and update their address/phone numbers online by using the CheckMarq system (<http://checkmarq.mu.edu>). Students can access CheckMarq from any computer with Internet access. CheckMarq requires both a user name and password. Information Technology Services assigns user names and passwords to all new students for the duration of their studies at Marquette.

## Student Organizations

### Honorary

Omicron Kappa Upsilon

National dental honor society. Twelve percent of the entire class is eligible to be elected. Election to this society is based upon scholarship and professional attitude. Candidates are chosen from among the highest ranking senior students.

#### **Alpha Sigma Nu**

The Jesuit honor society for men and women. Membership is determined on the basis of a candidate's scholastic record, plus service and loyalty to Marquette. Appointment is made by present members of the society, school deans, and ultimately the president of the university.

## **Social and Professional**

#### **Alpha Omega**

National dental fraternity.

#### **American Dental Education Association**

The American Dental Education Association (ADEA) is the organization that represents all dental schools throughout the United States. The Council of Students represents student interests within the organization. Students who are interested in future careers as dental educators are encouraged to become student members of ADEA and the school sends representatives to the Council of Students meetings. Opportunities exist for students to work with faculty on educational projects and to present the results of these projects at the ADEA annual session through posters and symposia.

#### **American Student Dental Association**

A students' branch of the American Dental Association was established in the school in 1934. The aim of the American Student Dental Association is to promote and stimulate interest in the various fields of dentistry and in the American Dental Association. The A.S.D.A. offers regional conferences and programs in insurance, summer externships, minority recruitment and international student exchange.

The American Society of Dentistry for Children and the American Society of Preventive Dentistry also have student units at the School.

#### **Delta Sigma Delta Dental Fraternity**

As the nation's oldest and largest professional dental fraternity with international ties, Delta Sigma Delta prides itself on promoting excellence. As a member of Delta Sigma Delta, one furthers their dental knowledge through service and networking with others in the dental profession. The annual regional meeting serves as a place for all DSD chapters from central region dental schools to get to know one another and share ideas. Our commitment to helping one another excel in dentistry is unsurpassed. We pride ourselves on our mentorship of underclassmen, assisting Eta Eta's with schoolwork, waxing projects, and other lab work. Aside from schoolwork and dentistry, our various social events keep life fun amidst the sometimes stressful times in dental school.

#### **Hispanic Dental Student Association (HDSA)**

The Hispanic Dental Student Association was founded in 1989 as a result of the increasing number of Hispanic students studying dentistry at Marquette University. The organization is mainly concerned with developing and maintaining the Hispanic culture within the university; promoting the recruitment, enrollment, retention and graduation of Hispanic dental students; and serving as role models and ambassadors to the Hispanic community by promoting good oral health care.

#### **Psi Omega Dental Fraternity**

Psi Omega is a coed dental fraternity focused on service, social and professional development. Psi Omega is passionate about service and makes it a priority to do our part to better the community and the school. As an organization, we cultivate relationships between first year students, upperclassmen and alumni. During our professional meetings, we invite local practicing dentists and specialists to come in and speak to us about various topics of our choosing. Psi Omega also holds various members-only, social events including a river rafting trip and an annual ski trip. Psi Omega is a fraternity centered on becoming competent healthcare providers who contribute to their communities while simultaneously developing lasting relationships with peers and faculty.

#### **Student National Dental Association (SNDA)**

The Student National Dental Association (SNDA) was founded and incorporated as a nonprofit organization in Pennsylvania in 1972 by a group of minority dental students. Today there are 46 chapters located in dental schools across the United States. The founders of SNDA sought to develop an organization that would speak to such issues as recruitment and retention of minority students, the dental health needs of minority communities, and future issues confronting organized dentistry. SNDA also serves as a supportive mechanism for minority dental students in providing a national network of communication between students as a means of improving the health manpower distribution among minority ethnic groups.

#### **Student Research Group (SRG)**

A component of the American Association of Dental Research National Student Research Group (AASDR NSRG). This was established in the school in 1999 and seeks to promote interest in student research and discovery. The SRG offers many seminars, assistance with research projects, and sponsors

travel to national meetings and competitions. They also sponsor several social events and an annual Student Research Day to recognize all students involved in scholarly activities. Officers are elected each year from the student body.

### **The Student Council**

The council consists of elected representatives from each dental class and representatives from each recognized student organization in the school. The council serves in an advisory capacity to the Administrative Council of the school.

## **Transcript of Academic Record**

A Marquette University transcript (<http://bulletin.marquette.edu/undergrad/academicregulations/#transcripts-official>) is the complete and unabridged copy of all academic work attempted while matriculated at Marquette, with the exception of transfer credit taken elsewhere. Partial transcripts are never produced. Course and grade information contained on the transcript are released pursuant to the Family Educational Rights and Privacy Act of 1974 (as amended).

Students may obtain a transcript of their Marquette record by completing a Transcript Request form available on the Marquette Central academic forms website ([http://www.marquette.edu/mucentral/registrar/policy\\_forms.shtml](http://www.marquette.edu/mucentral/registrar/policy_forms.shtml)) and submitting it as indicated on the form, or submitting an online request via the National Student Clearinghouse (<http://www.studentclearinghouse.org>). Current students may request a transcript online via their CheckMarq account. Submit all transcript requests a minimum of one week in advance of the date the transcript is needed.

The fee for regular transcript service is \$7.00 per transcript (3 business days). The fee for expedited transcript service is \$30.00 per transcript (same day service). Additional FedEx fees apply. All transcript fees are due at the time of the request.

Every transcript that is issued directly to a student is clearly marked. Because most institutions do not accept a transcript that has been in the student's possession, it is strongly recommended the students request the Office of the Registrar mail a transcript directly to the institution involved. Students who fail to follow this recommendation are liable for any further charges when additional transcripts are needed.

## **Veterans Benefits**

The Office of the Registrar acts as liaison between the student and the Veterans Administration, the Wisconsin Department of Military Affairs and the Wisconsin Department of Veterans Affairs. Any student eligible to receive educational benefits under one of the various federal Veterans Administration programs must, at the beginning of each term for which he or she is registered, complete and/or submit the Marquette Application for Certification of VA Educational Benefits. First time VA benefit applicants or transfer students may need to furnish additional documentation. For more information on how to apply for Veterans' educational benefits, visit the Marquette Central Veteran's Benefits website ([http://www.marquette.edu/mucentral/registrar/vet\\_index.shtml](http://www.marquette.edu/mucentral/registrar/vet_index.shtml)). Information or consultation regarding Veterans educational benefits is available at any time during regular Marquette Central (<http://www.marquette.edu/mucentral>) office hours.

Marquette participates in the Yellow Ribbon Program ([http://www.marquette.edu/mucentral/registrar/vet\\_yellowribbon.shtml](http://www.marquette.edu/mucentral/registrar/vet_yellowribbon.shtml)); which is a Post-9/11 GI Bill enhancement program for students who qualify for 100% of the Post-9/11 GI Bill. This program allows institutions of higher learning in the United States to voluntarily enter into an agreement with the VA to fund some or part of the tuition expenses and fees of these students.

Federal Law requires that educational assistance benefits to Veterans and other eligible students be discontinued when these students cease to make satisfactory progress toward their degree objective. Individuals who wish to receive veterans' educational benefits must qualify and meet the published academic standards and requirements of the university in order to be certified for Veterans educational benefits. Only courses that apply to a degree program may be certified for VA Educational benefits; and students must inform the Office of the Registrar of changes to their enrollment after certification is submitted for the term.

## **Facilities:**

### **Biomedical Sciences**

The Department of Biomedical Sciences, which includes the disciplines of anatomical sciences, biochemistry, general pathology, microbiology, pharmacology and physiology, is part of Marquette University's College of Health Sciences. Departmental laboratories provide faculty and students with the necessary facilities to conduct basic biomedical research.

### **Biomaterials**

Research facilities are available to Marquette University faculty, graduate and undergraduate students in the Walter F. Joyce, Jr., Memorial Biomaterials Laboratory. Located in the William Wehr Physics Building on the Central Mall, the laboratory serves as the focus for interdisciplinary biomaterials research, combining the expertise of materials specialists from the School of Dentistry and the College of Engineering.

### **Clinical Facilities**

The classrooms, laboratories and clinical facilities of the School of Dentistry are located in a state-of-the-art dental building located at 1801 W. Wisconsin Ave. This facility was designed to promote comprehensive dental care delivered in a patient-centered environment. The clinical programs are under the supervision of faculty from four departments: General Dental Sciences, Surgical Sciences, Developmental Sciences, and Clinical Services. These four

departments include programs in General Dentistry, Oral Medicine and Oral Radiology, Dental Biomaterials and Prosthodontics, Endodontics, Oral and Maxillofacial Surgery, Periodontics, Orthodontics, Pediatric Dentistry, Behavioral Sciences and Dental Public Health.

## Haggerty Museum of Art

The Haggerty Museum of Art advances Marquette University's mission by enriching the intellectual and creative lives of students and communities at large through engagement with the museum's collections, exhibitions, and programs.

The Haggerty Museum of Art, an academic museum committed to advancing social justice through meaningful aesthetic experiences, plays a unique role in the Milwaukee community. The Haggerty engages both academic and general audiences in high-impact, interdisciplinary, object-based learning experiences that span subjects from English to Engineering. More than half of Marquette University's students experience the museum's innovative exhibitions, programs and collections each year. The Haggerty Museum of Art is open every day. Museum admission is always free, to everyone. For more information, visit the Haggerty Museum of Art website ([http://www.marquette.edu/haggerty/permanent\\_collection.shtml](http://www.marquette.edu/haggerty/permanent_collection.shtml)).

## Hospital Affiliations

Hospital experiences constitute an important part of the dental educational program. Students receive experience at a variety of local and regional hospitals and medical facilities. These programs provide students with a wide variety of experiences in dental care for patients with special treatment needs.

## Libraries Overview

The University's libraries support the teaching, research and service mission of Marquette University by providing access to recorded knowledge through collections, services, cooperative programs and connections to worldwide resources. The libraries combine state-of-the-art technologies with a repository of information in an atmosphere of service and learning. A full description of resources, hours, news and services is found at the Raynor Memorial Libraries website (<http://www.marquette.edu/library>).

Collections of more than 2 million volumes and more than 1500 print subscriptions are housed in the John P. Raynor, S.J, Library and the adjoining Memorial Library; the Law Library is separately described below. The libraries' shared online catalog, MARQCAT, includes all book and periodical holdings, locations and circulation status.

## Raynor Memorial Libraries

The Raynor Library, built in 2003, holds a commanding position at the physical and intellectual center of the campus. Raynor Library, seating 1,100, is designed around the needs of its users, preserving the university's extensive traditional collections, while expanding its capacity for incorporating digital technology into access and delivery of information. The library offers nearly 2.5 million books in digital format, an ever-growing (over 50,000 titles) collection of full-text online newspapers, journals and magazines, as well as an expanding collection of unique digital materials produced by Marquette's own scholarly community. The primary service point in Raynor is the two-level Learning Commons, with over 240 networked PCs and Macs, multimedia hardware and software and comfortable small group study spaces.

The Information Desk is open 100 hours weekly and, in addition, offers research consultations by appointment, and phone, IM, email and 24/7 "chat" assistance through its AskUs! services. The Digital Scholarship Lab features expert assistance, a digital media editing room, a visualization station, a digital toolbox, and specialized software on Mac and PC computers. Video cameras, iPads, laptops, sound recorders, digital cameras and tripods are available for checkout.

Raynor's first and second level and the bridge are open 24/7 when classes are in session, offering access to workstations and comfortable, safe late-night study space. Library hours during the summer, intercessions and holidays are posted and updated regularly on the library website.

Additional features of Raynor Library include: Class Reserves and Media Services Desk, the Funding Information Center, as well as reference, browsing, spirituality, and local music collections. Group study rooms are available for collaborative projects and can be reserved via an online reservation system. All rooms feature whiteboards and many have large LED panels to better facilitate group work. A conference center accommodating large groups and video conferencing, the Writing Center and the Center for Teaching and Learning are also located in the facility. The second-level bridge entrance to Memorial Library features a 4,800 square foot café with casual seating, popular reading materials and wired and wireless network connections.

Memorial Library, renovated top-to-bottom in 2004 and entered via the 2nd level bridge, houses the majority of the book and journal collections. The library is open 100 hours weekly and offers a variety of seating choices for over 1,050 studiers. An open stack arrangement presents over six linear miles of compact shelving for bound journals on the lower level, plus book shelving on five floors. The facilities in this library include a circulation desk, a cluster of PCs, and assigned research carrels for faculty and graduate students.

Most library services and online research databases are available to students 24/7 from both on- and off-campus locations. Class reserve readings are digitized for online access whenever possible. Interlibrary Loan provides both books and journal articles from other libraries on request and a variety of other cooperative programs assure library privileges for Marquette students at other libraries in Southeastern Wisconsin. The Milwaukee County Federated Library System, including the Central Library just four blocks from campus, also lends to Marquette students. Above all, service-oriented staff members are committed to guiding and teaching users throughout the research process.

## Special Collections and University Archives

Raynor Library also houses the Department of Special Collections and University Archives, with the reading room and exhibit areas on the third floor. The University Archives documents Marquette from its founding in 1881 to the present day, including administrative records, records of academic units, and student life, as well as papers of faculty, staff, students and alumni. Manuscript collections are also available for research. Significant holdings relate to Christianity and Native Americans, and 20<sup>th</sup>-century Catholic Social action, and include collections such as the Bureau of Catholic Indian Missions, Dorothy Day and the Catholic Worker movement, the National Catholic Conference for Interracial Justice, and the National Catholic Rural Life Conference. J.R.R. Tolkien's original manuscripts, plus a large collection of Tolkien literary criticism and popular culture materials, form a unique and notable research collection. More than twenty digital collections are available via the Special Collections and University Archives website. Finally, the department houses a rare book collection of over 7,000 volumes, which has significant holdings in theology, philosophy, Jesuit studies, Native American History, Catholic Social Action, and rare editions from literary figures such as H. L. Mencken, Joseph Conrad, Sherwood Anderson and Rupert Brooke.

### For more information on Raynor Memorial Libraries:

- Raynor Memorial Libraries website (<http://www.marquette.edu/library>).
- Campus map (<http://www.marquette.edu/contact/documents/CampusMap.pdf>) showing campus libraries.
- AskUs! (<http://www.mu.edu/library>) Phone, email, IM, or text information services.
- Library hours (<http://www.mu.edu/library/#hours>) on our website or a 24-hour recorded message (414) 288-1530.

## Law Library

The primary mission of the Marquette University Law Library is to support the research activities of the Marquette University Law School students and faculty. The law librarians who hold both a law degree and a library degree teach a variety of law-related research courses within the law school and a number of legal research sessions for various departments on campus.

The Law Library is located in Eckstein Hall. The Law Library maintains a comprehensive electronic and a selective print collection of primary legal materials from all federal and state jurisdictions as well as a collection of selected international and comparative legal materials. In addition, the Law Library provides the entire campus with electronic subscriptions to ProQuest federal legislative history materials, to HeinOnline, and to CCH Intelliconnect. The Law Library is a selective depository of federal government law-related resources. In addition, the Law Library subscribes to a number of electronic subscriptions on legal research related topics that are available to anyone using the Law Library. Law Library users may also access the comprehensive collection of both print and electronic Wisconsin legal research resources while in the law building.