

Undergraduate Students in Graduate Courses

Undergraduate students, with the permission of their home college and the department and/or college offering the course, may register for a 5000 or higher-level graduate course. To register for a graduate course, the undergraduate degree-seeking student must complete the Permission to Enroll in a Graduate School of Management Course form, available on the Graduate School of Management forms website (<https://www.marquette.edu/business/graduate/forms.php>). (<http://www.marquette.edu/gsm/>) If the request is approved, the student receives a permission number from the Graduate School of Management and must then register for the course online through CheckMarq (<https://checkmarq.mu.edu/>).

Graduate level courses begin at 5000. The course cannot be graded using the CR/NC, S/U, NSC/UNC or AU (audit) option and a grade of B or better must be earned to transfer courses into a graduate program. Consent must be obtained and registration posted to the students' record prior to the add/drop deadline for the course. A change is not applied after the end of Add/Drop, whether moving to or from a graduate level class. Successful completion of graduate courses does not guarantee admission to graduate studies.

For 5000-level classes (those cross listed with undergraduate classes): students can take maximum of two 5000-level classes per term; must have a minimum cumulative GPA of 3.000 and a minimum GPA of 3.000 in business classes. Students can take more than 16 total credits only if their overall grade point average and business grade point average are 3.250 or higher.

For 6000-level classes only: students can start first term junior year; can take maximum of two 6000-level classes per term; must have a minimum cumulative GPA of 3.000 and a minimum GPA of 3.000 in business classes. Students can take more than 16 credits only if their overall grade point average and business grade point average is 3.250 or higher.

For undergraduate degree-seeking business students, a maximum of 9 credits may apply both toward undergraduate and graduate requirements. The maximum graduate credits transferable from undergraduate to a Graduate School of Management degree, pending approval and overall program requirements are: Accounting (M.S.A.) - 9 credits, Accounting Analytics (M.S.A.A.) - 9 credits, Economics (M.S.A.E.) - 9 credits, Business Administration (M.B.A.) - 9 credits and Supply Chain Management (S.C.M.M.) - 9 credits. Students have five years to be admitted and start graduate studies. Transfer credits do not apply if courses are 5 or more years old. See the Transfer of Credit policy (<https://bulletin.marquette.edu/policies/transfer-course-credit-policy/management/>) for additional information.