

Faculty Grading

All official grades are entered by the primary instructor of the course into CheckMarq by the grading deadline for each session, as published in the Academic Calendar (<https://www.marquette.edu/central/registrar/calendars-exams-schedules.php>) and are based on the work students completed during the session in which the class was offered. All coursework must be due in time for faculty to grade the work and meet the grading deadline. Once the session is over, no additional work may be submitted by students, except in the case of an incomplete grade. While other approved personnel of the university may assist the faculty in grade submission on the university's course management system (D2L); only the primary instructor may enter and approve the grades in CheckMarq. **Note:** Students other than TAs assigned to either teach or assist in a particular class are not considered 'approved personnel' for assisting with grades, even if trained on FERPA.