

Conferral of Degrees and Certificates

The process for determining diploma or certificate conferral dates and the distribution of diplomas, certificate and transcripts with degrees posted is outlined below. Refer to the Academic Calendar (<https://www.marquette.edu/central/registrar/calendars-exams-schedules.php>) for the dates of all these processes.

The Friday After May Commencement-the Friday Before the End of Summer Term Graduation

1. Students may have degrees or certificates conferred every Friday, as long as all required grades and transfer credits (if applicable) are recorded in CheckMarq and all degree requirements are completed, according to the college/school's schedule.
2. Colleges/Schools verify degrees/certificates and must submit a list of those graduating to the Office of the Registrar by noon of the appropriate Friday.
3. The Office of the Registrar posts the degrees/certificates of students who appear on the graduation list the following week.
4. Diploma or certificate conferral date = the Friday the list is submitted.
5. Transcripts with degrees/certificates posted are available the week after the graduation list is submitted.
6. The Office of the Registrar orders diplomas or certificates for these students after the graduation list is submitted.
7. These diplomas and certificates are available for mailing or pick-up 4-6 weeks after the graduation list is submitted.

September-November and January-April

1. Students may have degrees or certificates conferred the last business day of the month, as long as all required grades and transfer credits (if applicable) are recorded in CheckMarq and all degree/certificate requirements are completed according to the college/school's schedule.
2. Colleges/Schools verify degrees/certificates and must submit a list of those graduating to the Office of the Registrar by noon of the last business day of the month.
3. The Office of the Registrar posts the degrees/certificates of students who appear on the graduation list the following week.
4. Diploma or certificate conferral date = the last business day of the month.
5. Transcripts with degrees/certificates posted are available the week after the graduation list is submitted.
6. Office of the Registrar orders diplomas or certificates for these students after the graduation list is submitted.
7. These diplomas and certificates are available for mailing or pick-up 4-6 weeks after the graduation list is submitted.

May, December and the End of Summer Term Graduation in August

1. Students may have degrees or certificates conferred as long as all required grades and transfer credits (if applicable) are recorded in CheckMarq and required degree/certificate requirements are completed according to the college/school's schedule.
2. Colleges/Schools verify degrees/certificates and submit graduation lists to the Office of the Registrar by noon on the appropriate date indicated in the Academic Calendar (<https://www.marquette.edu/central/registrar/calendars-exams-schedules.php>).
3. Refer to the appropriate Academic Calendar (<https://www.marquette.edu/central/registrar/calendars-exams-schedules.php>) for the diploma or certificate conferral date.
4. The Office of the Registrar posts the degrees/certificates of students who appear on the graduation list.
5. Refer to the Academic Calendar (<https://www.marquette.edu/central/registrar/calendars-exams-schedules.php>) for the date diplomas and certificates are available for pick-up at Marquette Central or for mailing from the Office of the Registrar.
6. Refer to the Academic Calendar (<https://www.marquette.edu/central/registrar/calendars-exams-schedules.php>) for the date transcripts with degrees or certificates posted are available from the Office of the Registrar.